



OUR LADY OF FATIMA CATHOLIC PRIMARY SCHOOL

Winchfield Drive, Harborne, Birmingham B17 8TR
Telephone: 0121 429 2900 Fax: 0121 434 4212
enquiry@olfatima.bham.sch.uk



Archdiocese of Birmingham

Principal: Mrs C van Vliet

April 2019

Admission Procedure for Our Lady of Fatima Catholic Primary School for Reception Class - September 2019

National offer day this year falls during the Easter holidays for Birmingham schools. Your offer email could arrive anytime up to 5.15pm on 16th April 2019 and will include a parental response slip and instructions on how to accept or decline the offer. You should take it or post it to school between 16th and 30th April. There is a post box at the school gates for correspondence during the Easter holidays and your response will be processed by our school office when we re-open on 29th April.

You can accept or decline your place by any one of the following:-

1. Email enquiry@olfatima.bham.sch.uk Include your child's full name in the subject box and then a brief, clear message stating if you wish to **accept** or **decline** the place.
2. Post the reply slip to school - we will then be able to process it when school opens on 29th April.
3. If you already have a child at school you can hand the reply slip in at the office from Monday 29th April.

What to do if Our Lady of Fatima Catholic Primary School was your first choice but you have been offered another school.

The best course of action is to wait.

No-one can tell you where your child will be on the school's waiting list until sometime mid-May by the Local Authority Admissions Team who will be VERY busy. If your child is on the waiting list, you will be contacted if a place comes up for which your child is eligible, even if you have accepted a place in another school.